



MASTER MANAGEMENT DU DEVELOPPEMENT **Mention Action humanitaire et sociale**

FICHE METIER : Specialized technician: Logistic and security technician

1) Task

The Logistic and security technician is responsible for the overall logistic of the mission and the implementation of security procedure. He manages supply and transportation (creation of a network suppliers and transporters, centralises the purchases requests, places and monitors orders, handles deliveries, transportation and custom clearance of the goods. He designs and implements adaptation of premises. He supervises the creation of the stock and storage procedures and management, ensures the management of the vehicles, communication materials and computer equipment.

2) Responsibilities

The Logistic and security technician ensures the management of the security issues with the General and site coordinator, reports major security risks or incidents, provides advices and technical briefings, drafts and updates security guidelines, advices the General coordinator in case of any major security problems, attends security meetings, develops a formal and informal network, drafts and updates evacuation plans, ensures the safety of the accommodation, offices and premises and control the correct application of security rules. He supervises the logistic assistant, drivers and guards and participates in the recruitment and training of the logistic team.

3) Qualification

- Ability to negotiate with clan and religious leaders, local authorities and Ministries under great pressure
- Ability to work in and supervise a team in a very sensitive security context
- Ability to organize evacuation in a very sensitive security context
- Good organization skills
- Good computer skills

- Ability to work in a very sensitive security context
- Willing to be on a daily security back up
- Willing to travel
- Acceptance to work with armed guards
- Knowledge of the culture in the mission country
- Ability to conduct work in a professional and mature manner
- Ability to deal with relations with local authorities as a representative of the organization
- Ability to manage local staff in a mature and impartial manner

4) Qualities

- Requires to be good at public relations, as well as mind-openness and diplomacy;
- Ability to capitalize experience and available information in order to become quickly autonomous;
- Ability to take initiative where appropriate to deal with difficulties encountered in daily work;
- Ability to adapt or change priorities according to the changing situation within a mission or the organization itself;
- Ability to work within a fluid situation (changes within the team, location of programmes)
- Willingness to live and work within a team and respect the rules of collective living;
- Motivation and commitment to humanitarian ideals;
- Ability to integrate the local environment including awareness of political and economic aspects of the country;
- Energy and stamina to withstand long working hours and often stressful conditions.

5) Status and incomes

The technician can have a salary or be a volunteer. As a volunteer, income is around 800 euros per month, and has daily subsistence for free. If he's got a salary, it can be between 1000 and 2000 euros.