



## **MASTER MANAGEMENT DU DEVELOPPEMENT** **Mention Action humanitaire et sociale**

### **JOB DESCRIPTION : HEALTH DEVELOPER**

#### **1) Tasks**

- Collect and analyse information on health and protection
- Comprehend the impact of living conditions on the population
- Analyse population practices to ensure that their needs are properly met
- Write reports for publication
- Assess the population needs
- Propose intervention strategies
- Write proposals and technical reports for the donors
- Guarantee a transversal approach of the interventions Approve the projects implementation methodology
- Define the intervention areas
- Assess the relevance of the interventions in terms of meeting the needs and from a technical point of view
- Write monthly reports
- Ensure budget follow-up
- Participate in the recruitment and training of team members in collaboration with the administrator or the human resources manager
- Carry out appraisals of the executives
- Reinforce programmes and projects management
- Stimulate and communicate internally with the teams
- Organize and conduct team meetings
- Collaborate with other actors in the health field
- Ensure that confidentiality of data, property of project beneficiaries
- To ensure technical assistance

#### **2) Detail of responsibilities**

- To assure the needs of the population in health
- Supervision of the team
- Reinforce capacities of health professionnals by training
- Reinforce health system

### 3) Required competences

- Experience in humanitarian health
- Experience in team management and supervision
- 2 years of humanitarian field experience
- English is compulsory
- Initiative and problem solving skills
- Working with all the different partners requires to be good at public relations, as well as mind-openness and diplomacy
- Ability to capitalise experience and available information in order to become quickly autonomous
- Ability to take initiative where appropriate to deal with difficulties encountered in daily work

### 4) Personal skills

- **Adaptability and flexibility:**
  - Ability to adapt or change priorities according to the changing situation within a mission or the organisation itself
  - Ability to work within a fluid situation (changes within the team, location of programmes)
  - Willingness to live and work within a team and respect the rules of collective living
- **Motivation and involvement:**
  - Motivation and commitment to humanitarian ideals
  - Interest in involvement beyond the job i.e. active involvement in the ethos of the organisation itself
  - Ability to integrate into the local environment including awareness of political and economic aspects of the country
- **Professionalism and Management:**
  - Ability to conduct work in a professional and mature manner
  - Ability to deal with relation with local authorities as a representative
  - Ability to manage local staff in a mature and impartial manner

### 5) Salary

Allowances of 1550 euros